

Planning & Zoning Meeting  
January 6, 2016

Present: Elaine Shepard, John Watson, Chris Coliukos, Chair Lee Adams, Frank Vari, Kim Bradshaw,  
Staff: Town Manager Sandra Edwards, Clerk/Treasurer Valerie Walls  
Absent: Natalie Ricci (resigned 12/30/2015 – moving out of Town in January)

Chair Lee Adams called the meeting to order followed by the Pledge of Allegiance.

Public Comment:

Frank Vari gave a summary of our New Year's Day Race; January 23<sup>rd</sup> is the Gala for CCEA and tickets are still available.

Minutes Approval December 2, 2015

**MOTION:** John Watson made a motion, seconded by Elaine Shepard to accept the minutes from December 2, 2015 with corrections. Aye 4 Nay 0 Abstain- Chris Coliukos was not at the meeting. Motion carried.

(Moving agenda around)

New Business

- 222 George Street: Combining two lots together. Town Manager Sandra Edwards to do a final review – and will get back to the owners of items needed to proceed.
- International Property Maintenance

The Town does not have anything that is this comprehensive. Commission needs to read it, perhaps contact MML to see what they have for towns our size and how it's worked so far. Cecil County and Elkton have adopted this.

Action Item

Election of Chair for 2016

**MOTION:** Elaine Shepard made a motion, seconded by Frank Vari, nominated Lee Adams for Chair of the Planning Commission. All in favor, motion carried.

**MOTION:** Lee Adams made a motion, seconded by Elaine Shepard, nominated John Watson for Vice Chair. All in favor, motion carried.

Natalie Ricci has resigned, she will be moving out of town in January. There is an open seat on the Commission.

Nothing new to report on the property known as Chesapeake Village.

Both Sandra and Valerie will not be at the workshop. Since no minutes would be needed, Commission will meet and discuss the IPMC.

Dollar General – has not gone to settlement, Sandra did approve the sign.

Kim – A Biddle Street property owner has installed a chain link fence; Staff is aware and a letter is about to go out. Been discussed and the lawyer has reviewed. There was a wooden fence on the property, Town Manager gave him the ordinance and explained he needed a permit. Owner inquired about hardship rules. The Town Attorney doesn't feel it was a hardship.

Adjourn

**MOTION:** Chris Coliukos made a motion, seconded by Kim Bradshaw to adjourn the meeting. All in favor, motion carried.

Respectfully Submitted:



D. Valerie Walls  
Clerk/Treasurer



Lee Adams  
Chair