



Town of Chesapeake City *EST 2011/2012*
108 Bohemia Avenue *ANCE/SNOW REMOVAL*
Chesapeake City, Maryland
21915

REQUEST FOR PROPOSAL 2016/2017 WINTER MAINTENANCE /SNOW REMOVAL

The Town of Chesapeake City is accepting bids for winter maintenance and snow removal. Bid is to be submitted on the enclosed form.

SERVICES: Removal of snow when it reaches a depth of two (2) inches to (3) inches. Application of melting agent on town streets in the event of freezing temperatures which cause icy conditions. When requested, removal or relocation of excessive snow piles to designated areas.

LOCATION: Town maintained roads, including alleys, within the corporate limits of the Town. State and County roads which are color coded PINK on the boundary map are NOT plowed by the town. Town boundary is in blue. *Map is enclosed.*

PARKING LOTS

Town Hall parking lot at 108 Bohemia Ave is to be plowed. Other parking areas are not plowed unless requested by the Town (areas marked in orange on the map). Water & Sewer parking areas are not plowed unless requested by Town.

LABOR RATE: Bid should include the **hourly rate** for the following:

1. Plow truck and driver
2. Salt truck/spreader and driver
3. Frontend loader and operator
4. Dumping at designated area

MATERIAL: 1. Cost of one ton of salt

EQUIPMENT: List the type of equipment which is available for the following:

1. Plowing of snow
2. Application of melting agent
3. Removal or relocation of heavy piles of snow

BID SUBMITTAL DEADLINE: Sealed bid is to be submitted on the enclosed **BID SHEET** by **12 Noon on Friday October 21st**. All information on the bid sheet shall be completed. Any unusual conditions identified by the applicant shall be noted in writing and submitted with the bid.

BID OPENING: Bids will be opened on Friday October 21st at 12:15pm.

BID REVIEW/AWARD: On Monday, October 24 at the scheduled Town Council Workshop meeting Council will review the bids. The meeting is held at Town Hall

THE MAYOR & COUNCIL OF THE TOWN OF CHESAPEAKE CITY RESERVE THE RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS.

108 Bohemia Ave, Chesapeake City beginning at 6:30pm. They will award the bid at the November 14th meeting.

INSURANCE:

Contractor shall provide to the Town a Certificate of Insurance for commercial general liability insurance, business vehicle liability insurance, and workman's compensation insurance that meets Maryland statutory limits and employer's liability insurance.

Liability Insurance certificate(s) shall be made out to the Town of Chesapeake City.

Commercial General Liability Insurance - for bodily injury, personal injury and property damage including loss of use, with minimum limits of the following:

- \$1,000,000 for each occurrence;
- \$1,000,000 for personal and advertising injury;
- \$1,000,000 for general aggregate; and
- \$2,000,000 for products/completed operations aggregate

Business Vehicle Liability Insurance – with a minimum limit of \$1,000,000 per accident and including coverage for all of the following:

- Liability arising out of the ownership, maintenance or use of any vehicle; and
- Vehicle contractual liability

Workers Compensation Insurance - with statutory benefits as required by any state or Federal law; employer's liability insurance with minimum limits of:

- \$100,000 for each accident for bodily injury by accident;
- \$100,000 for each employee for bodily injury by disease; and
- \$500,000 for policy limit for bodily injury by disease

Failure to continue in force insurances shall be deemed a material breach of the contract with immediate termination.

INVOICES: Contractor shall prepare and file, with the Clerk Treasure of the Town, an invoice within 14 days of the snow event for review. Payment terms shall be net thirty (30) days.

OTHER: The Town is TAX EXEMPT. No additional charges or fees including fuel surcharge shall be added.

SITE TOUR

OR QUESTIONS: Councilman Frank Vari 302.563.6360



**TOWN OF CHESAPEAKE CITY
SEALED BID SHEET 2016/2017
WINTER MAINTENANCE/SNOW REMOVAL
DUE BY 12 Noon ON FRIDAY OCTOBER 21, 2016**

THE MAYOR & COUNCIL OF THE TOWN OF CHESAPEAKE CITY RESERVE THE RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS.

The following bid is being submitted by:

NAME: _____

ADDRESS: _____

City State Zip Code

PHONE NO: _____

EMAIL: _____

MATERIAL COST

1. *One Ton of Road Salt* _____

LABOR PER HOURLY RATES

1. *Plow Truck/Salt Spreader and Driver* _____

2. *Salt Truck/Spreader and Driver* _____

3. *Frontend Loader and Operator* _____

4. *Dumping at Designated Area* _____

**Town of Chesapeake City
Sealed Bid Sheet
Winter Maintenance Snow Removal**

THE MAYOR & COUNCIL OF THE TOWN OF CHESAPEAKE CITY RESERVE THE RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS.

LIST AVAILABLE EQUIPMENT:

1. *Plowing of Snow*

2. *Application of Melting Agent*

3. *Removal or Relocation of Heavy Piles of Snow*
