

## Town Council Workshop Minutes

July 24, 2017

Present: Mayor Dean Geracimos, Frank Vari, Harry Sampson, Tommy Morris, Carolyn Blevins, Rebecca Mann, Town Attorney Tom Yeager

Staff: Town Manager Sandra Edwards, Project Mgr. Rob Bernstine, W/S Clerk Tonya Lockwood

Meeting called to order by Mayor, Dean Geracimos, at 6:30 pm, followed by the Pledge of Allegiance

### Old Business

None

### New Business

Atlantic Broad Band Franchise Agreement:

*Dean introduced to Council. Everyone is for.*

Members of Council attending Planning Commission Meetings/Workshops (3 in a room)

*Frank's feelings: There can't be more than 2 Councilpersons at any meeting or it is considered a meeting within a meeting. Tom says, there can be more than 3 at the meeting but they can't participate (speak). Other municipalities send out a public notice that there will be a quorum of councilpersons attending a meeting.*

*Rebecca messaged the state and is awaiting a response as to how to handle this problem.*

*Council consensus is to post a general notice stating that 2 or more councilpersons will be attending each meeting.*

*Dean says post notice before each meeting by adding message to bottom of agenda and posting on web and doors.*

MOU – County and Towns Water & Sewer Work Group

*Sandra attended meeting with county and other town officials for an MOU to work with other towns to address the water and wastewater needs as a large group. This is just a study group and doesn't mean we are contracted/obligated to do anything in this regard in the future. Will discuss further and vote at Aug Meeting*

Discussion of Department Heads being non-voting members of their Commission

*Tom stated that our Planning Commission passed an ordinance in 2012 stating that the PC member would be a voting member of Council. Harriett stated that historically Historic Commission does not count the Councilpersons vote at their meetings.*

*Any member of Council can introduce an ordinance to change this and it will go through the proper procedures to be introduced and voted upon. One ordinance could be written for both the Historic and Planning Commission stating whether or not Commission Members can be voting Council Members*

*We currently have 1 person sitting on both Planning and Historic Commissions.*

*Harry- feels the practice has worked for years without problems and should be allowed*

*Rebecca- disagrees with this practice*

*Frank- feels that no one person should sit on 2 commissions at the same time.*

*Tommy- agrees with Harry*

*Carolyn- agrees with Rebecca and Frank*

*Tom will get clarification on whether this is an approved practice*

*Dean would like to clean this up in the CDO. Should we clean or send to Planning Commission?*

*Harry- always has voted and should still vote.*

*Frank- says both commissions should be same, either way and agrees with Rebecca.*

*Rebecca- would like to know what the commissions feel about this. Not a hard and fast procedure, different towns have different ways.*

*Tommy- agrees that both should be same either way*

*Carolyn- disagrees with Council having 2 votes*

*Harry and Carolyn will poll their respective Commissions and will post results to Council. Tom will take decision and draft a change to the CDO*

#### Status Reports of Existing Projects

#### Skateboarding Issues

*Parent/Guardian is responsible for children under 18. Should also cover bikes/motorcycles/etc. Rebecca will email her example to Tom to draft.*

#### Permit Parking Discussion (issuance of tickets, painting of permit spots, new signage)

*It is impractical to expect a councilperson to be available 24/7 to issue parking citations. We could assign a parking enforcement officer that is not a councilperson. Tom will draft an ordinance to possibly hire a PEO.*

*We will repaint Resident Parking spaces to make them more visible. Dean will walk down and take a look.*

Closed Meeting prior to August 14 Meeting (to discuss personnel matters)

*Meeting will be at 5:30*

CPR Mandatory Training

*Frank feels that Councilpersons should have training. We could advertise to Community that training would be \$5.00. Frank will head this up.*

Day to Serve

*CCEA will host a 9/11 Service in Pell Gardens. On 9/16 there will be a Town cleanup day. We will need to move meeting to Tuesday 9/12/17 is that is good for everyone.*

Director or Economic Development

*Frank feels we need this position filled to help with advertising in magazines/papers. We have the funds and position should be filled.*

*Sandra and Frank will create a job description and Rebecca will look it over. They will interview down to 2/3 candidates and council will decide.*

Public Comments:

*Susie wants to know why there was an armored boat. Harry stated it was ACOE.*

*Larry Crouse, President of CCLL, would like to try to get parks and rec to help acquire the field behind the houses on Basil Ave, owned by the Kermodes, for extra parking and a Football field. Larry has spoken to them and they are selling the property. He can work with the Football program to share the space in the summer and the fall. In summer LL will use space for parking. In fall Football will use space for Practice and will use LL parking lot as their parking.*

*Dean- need appraisal and survey of property and will take it to Open Space to get some help. Will wait on survey until funding is set.*

*Rebecca would like to know if the Bridgepoint property could serve same purpose. Dean says no Bridgepoint property is way smaller than Kermode property and couldn't have football field on it.*

Mayor & Council Comments:

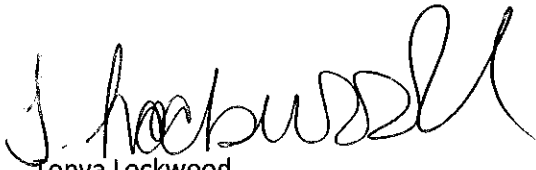
*Carolyn would like to thank Sandra for taking care of a problem today. Would like to further discuss the trucks parking in front of the Inn as a hazard. Dean stated that they should take pictures and data to the State Police/State Road. Sandra is waiting to hear if we can place a No Delivery/No Stopping sign.*

*Carolyn wanted to know if council needed to sign an Ethics form. Yes, Val will distribute to new council members.*

*Tommy gave a copy of Police schedule. Will focus on Radar, Parking Citations, and Foot Patrol.*

Mayor, Dean Geracimos Adjourned meeting at 7:33pm.

Respectfully Submitted:



Tonya Lockwood  
W/S Clerk



Dean Geracimos  
Mayor