



Town Council Meeting

December 10, 2018

Agenda

6:30 pm - Call to Order

Pledge of Allegiance to the Flag of the United States of America

Approval of Minutes

- **Closed Meeting July 9, 2018 Personnel and Contract Issues**
- **Town Council Meeting November 14, 2018**
- **Town Council Workshop November 26, 2018**

Reports

- **Carolyn Blevins: Police and Public Safety, Noise Enforcement, Ethic Compliance, Newsletter**
- **Frank Vari: Water & Sewer, Parks & Recreation, Waste Management & Recycling Program, 5K Race Program, Special Events Coordinator**
- **Rebecca Mann: Legislative Services, Economic Development & Tourism-Mayor's Assistant**
- **Frank Hill: VP of Council, Public Works, Planning Commission Liaison, Town Docks, Capital Improvements**
- **Open Position: Finances, Grant Finances, Historic District Commission Liaison**
- **Lee Adams**
- **Rob Bernstine, Town Manager**
- **Mayor Rich Taylor**

Action Items

- **Resolution for Council Assignments**
- **Atlantic Broadband**
- **Winter Maintenance Contract**
- **Safe Routes to School**
- **Financial Banking Choice**

New Business

- **Rescheduling/Canceling December Workshop (December 24, 2018)**

Public Comments

Mayor & Council Comments

Adjourn Meeting

Town Council Meeting
November 14, 2018

Present: Rebecca Mann, Frank Vari, Mayor Rich Taylor, Frank Hill, Carolyn Blevins, Stuart Staff:

Town Manager Rob Bernstine, Clerk Tonya Lockwood, Clerk/Treasurer Valerie Walls

Absent: Tom Yeager Town Attorney.

Mayor Taylor called the meeting to order at 6:36 pm followed by the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes:

Closed Meeting July 9, 2018 Personnel and Contract Issues

Moved to vote at December meeting

Town Council Meeting October 10, 2018

MOTION: Councilwoman Mann made a motion, seconded by Councilman Vari to approve the minutes on October 10, 2018, with corrections. Aye: 3 Nay: 0 Abstain: 1 Councilwoman Blevins did not attend.

Town Council Workshop October 22, 2018

MOTION: Councilman Vari made a motion, seconded by Councilwoman Blevins to approve the minutes from the October 22, 2018 meeting with corrections. All in favor, motion carried.

Town Council Closed Session October 22, 2018

MOTION: Councilman Vari made a motion, seconded by Councilwoman Blevins to accept the minutes from the Closed Session on October 22, 2018 with corrections. All in favor, motion carried.

Action Items

Event Application Chesapeake City Pet Parade

MOTION: Councilman Mann made a motion, seconded by Councilman Vari to approve the event application for the Chesapeake City Pet Parade contingent upon proof of insurance. All in favor, motion carried.

Landscaping for Becks Landing

Reviewed at workshop, consulted with Joanne Healey, Town Manager recommended using Moon Nurseries, pruning to be done now, landscaping in the spring.

MOTION: Councilman Vari made a motion to do the pruning at this time, go back for a price for the planning, not to exceed \$2000. Motion dies for the lack of a second.

Council Open Seat

Two candidates have put their names in for Council: Bill Miners and Lee Adams.

MOTION: Councilwoman Mann has nominated Lee Adams to fill the position vacated by Lee Collins. Councilman Vari seconded. All in favor, motion carried. Aye: 4 Nay: 0 Motion carried.

Lee Adams was sworn in for the Open Seat on Council

Planning Commission Open Seat

With Lee Adams being on Council, there are now two open spots on the Planning Commission. There are two candidates, Amber Durand and Fred Webster. Councilman Adams would like to continue serving on Planning Commission, as Council Representative.

MOTION: Councilman Adams made a motion, seconded by Councilman Hill to approve Amber Durand to the Planning Commission. Aye: 4 Nay: 0 Abstain: Councilwoman Mann. Motion carried.

MOTION: Councilman Adams made a motion, seconded by Carolyn Blevins to appoint Rick Webster to the Planning Commission. Aye: 4 Nay: 0 Abstain: Councilwoman Mann. Motion carried.

Island Removal Biddle Street (MD 285)

MOTION: Councilman Vari made a motion that the Town send a letter to Jeffery Wince of the State Highway Administration stating to remove the islands and bump-outs before the resurfacing of Biddle Street. Councilwoman Mann seconded. All in favor, motion carried.

Extending Yard Waste Pick Up

MOTION: Councilman Vari made a motion, seconded by Councilman Adams to extend the yard waste pick up one week, to December 17th. All in favor, motion carried.

Councilwoman Mann left the meeting because of illness.

Proclamations

Municipal Government Works Together Lee Adams read aloud.

Distribution of Buddy Poppy's – Frank Vari read aloud

First Responder -Rich Taylor read aloud

Reports

Councilwoman Blevins read the report from the Maryland State Police for the month of October.

Councilman Vari: No one from Miller Environmental to give a report. Town Manager Rob Bernstine read the flows from the previous month continuing with his report. In need of volunteers for the January race; T-shirts on sale for \$15. Pet parade is this Saturday. Wishing Mayor and Council a Happy Thanksgiving.

Councilwoman Mann- left the meeting ill, no report

Councilman Hill: Help is needed on 17th for picking up the larger Winterfest decorations;
Planning Commission: with Lee Adams will be moving Council, the Chair of Planning
Commission is Chris Coliokos. Town Docks – still a lot of activity.

Councilman Adams no report this month.

Rob Bernstine, Town Manager – attended Cecil County Economic Expo representing the Town.
Discussed potential properties to put on the market.

Mayor Rich Taylor: Reminder of Thursday (11/29) Open House from 4-7pm.

New Business-None

Public Comment:

Ed Switzer-commenting on how dark it is on Bohemia, are the lights being repaired? Note:
Delmarva is taking care of them.

Cindy Ortt: Chesapeake Inn extending the seating with outside tenting, does it require a
permit? It is not containing the sound. Having an issue with invasive bamboo coming from the
neighbor's property. They have offered to cut it for the neighbor and in turn have been asked
not to cross their neighbors fence.

Council Comments:

Councilman Adams- thanking Council for the appointment.

Councilman Vari– Collecting for Toys for Tots for Marines, please bring a new unwrapped toy.
The CCEA food bank is always in need, especially in the winter.

Mayor Taylor reminding residents of the third Thursdays for Locals; the evening is focused on
the residents with specials and treats from local businesses.

MOTION: Councilman Vari made a motion, seconded by Councilman Hill to adjourn the
meeting at 7:56pm. All in favor, motion carried.

Submitted by

Valerie Walls Clerk/Treasurer

Richard L Taylor III Mayor

Town Council Workshop
November 26, 2018

Present: Rebecca Mann, Lee Adams, Frank Vari, Mayor Rich Taylor, Frank Hill, Carolyn Blevins, Town Attorney Tom Yeager

Staff: Town Manager Rob Bernstine, Clerk Tonya Lockwood, Clerk/Treasurer Valerie Walls

Mayor Taylor called the meeting to order at 6:30pm followed by the Pledge of Allegiance to the Flag to the United States.

Presentation Howard Bank – A brief summary with handouts of the services available to the Town

Presentation Columbia Bank-A brief summary with handouts of the services available to the Town.

Prior Business

White Marsh Audit:

Samuel Schlegel, Operations Manager from White Marsh Environmental Systems, Inc., reviewed the audit dated November 16, 2018.

Brown Box Theatre:

Brown Box has applied for a grant from the Cecil County Arts Council. It looks good for them to receive at least \$500. Councilman Vari will be looking at other troops for the Town.

Comprehensive Development Ordinance Update:

Councilwoman Mann has a list of changes, discussed having a sub-committee to review. Newly appointed Councilman Adams stated the Planning Commission has spent a lot of time working on the document and wants to keep the project moving. The plan is to have the document to Council by the January voting session.

Council Assignments:

The Council discussed moving assignments around. It was suggested to get information to the Mayor so a Resolution can be drafted for the next voting session. Councilwoman Blevins has expressed interest for the Employment Committee; Finances to Councilman Hill? Councilman Adams would like to be the Planning Commission liaison.

Façade Grant Process

2019 program, Chesapeake City approved for \$50,000 CC façade Improvement Grant. Councilwoman Mann stated that the Town is waiting for the State to post deadline dates. The applications will NOT include work that has already been done. If homeowners are interested, they should be getting estimates on the work they would like to complete.

Weight Loss Challenge – Chesapeake City’s Biggest Loser

An eight week weight loss challenge, cost is \$20 per person, based on total percentage of weight loss. Weigh-ins on Thursdays starting on January 3, 2019, from 6-8pm.

Sinkhole at Pell Gardens

Winterfest activities will be moved into Town Hall for the first weekend.

Council Comments

Councilman Adams had some questions regarding the grease traps. Town Manager Rob Bernstine will review some of the past reports and inspections with him.

Councilman Vari –New Year’s Race on January 1st , looking for volunteers and hoping for a warm day.

Mayor reminding everyone of the Open House on Thursday evening.

Town Manager Rob Bernstine mentioned the hydrant flushing this week and next. December 17th will be the last day for yard waste this year.

Meeting adjourned.

Submitted by

Valerie Walls
Clerk/Treasurer

Richard L Taylor III
Mayor



**TOWN OF CHESAPEAKE CITY
SEALED BID SHEET 2018/2019
WINTER MAINTENANCE/SNOW REMOVAL
DUE BY 12 Noon ON FRIDAY December 7, 2018**

The following bid is being submitted by:

NAME: Lecco Pipeline Co
ADDRESS: PO Box 1271
Elkton MD 21921
City State Zip Code
PHONE NO: 410-392-270 2720
EMAIL: leccex@zoominternet.net

MATERIAL COST

1. One Ton of Road Salt \$185 per ton

LABOR PER HOURLY RATES

1. Plow Truck/Salt Spreader and Driver \$95 per hr
2. Salt Truck/Spreader and Driver \$135 per hr.
3. Frontend Loader and Operator \$100 phr.
4. Dumping at Designated Area \$160. phr

If Council awarded the contract for two years what, if any, increase could be expected

**THE MAYOR & COUNCIL OF THE TOWN OF CHESAPEAKE CITY RESERVE THE
RIGHT TO ACCEPT OR REJECT ANY AND ALL BIDS.**