

Town Council Workshop
March 25, 2019

Present: Lee Adams, Mayor Rich Taylor, Frank Hill, Town Attorney Tom Yeager
Staff: Town Manager Rob Bernstine, Clerk Tonya Lockwood, Clerk/Treasurer Valerie Walls
Absent: Rebecca Mann, Frank Vari, Carolyn Blevins

Prior Business

2018/2019 Budget – handed out updated Budget Amendments for review. Please let Val know of any changes or questions you may have.

Bridge Updates: Inspections, removing loose materials, the Town will notify owners that have items stored under the bridge to move them, i.e. boats, cars. May need to close parking lots under the bridge; will need to notify residents of when the Army Corps would be working. Will be posting signs for No 24 hr Parking. This will last 15-18 days, lane closures with flaggers. Possible traffic study and/or vehicle counts to be done in the near future.

New Business

There is one open position on the Planning Commission, Amber Durand will be moving out of town; we have received one application, George Still; Mark Huddleston has inquired about the position, too. Seat will be open for a few more weeks. Planning Commission will make a recommendation at their next meeting.

Paint Sprayer – will proceed with attempting to repair the old equipment.

RFP for Sewer Plants: Review of letter to Miller Environmental along with proposed RFP. Possible splitting RFP into three phases so potential bidders are clear on what they are bidding on. Current plant, new plant operation– not bidding on the transition. Our engineer will be overseeing the process; reserving the right to receive proposals from government agencies. Working on time line with Councilman Adam, at the April Town Meeting the RFP should be ready to go out. Will review emergency repairs comparing what the contractor can do themselves versus. what they can sub out. Project manager will also supervise the repairs.

Trash Collecting and Recycling: We are halfway through the trial on the existing contract. Up to Mayor and Council to either extend the contract or put together another RFP; Continued discussion at the April workshop.

Open Air Music Permit Fees-Chesapeake Inn is playing music on Sunday without a permit and they were playing more than six hours. The violation is not having the permit into Town Hall. Town Manager will direct Chesapeake Inn to come in and get a permit, the Mayor has asked to have Councilwoman Blevins contact him. Fines are not a revenue stream.

Rich likes the split on the Open Air Music Permit Fees, will fine tune and present at the April meeting.

CCPS Permit Fee: The fee structure indicates the fee is twenty-five cents per square foot that results \$15,175. We could defer the fee until after the rates set for institutional purposes, which would be less. This will not stop them from getting the water and sewer allocations.

Constant Yield Tax Rate & 2019/2020 Proposed Budget: Presented a proposed budget for the General Fund, will have the Water and Sewer at the next meeting.

Public Comment:

Town Manager Rob Bernstine: Joanne Healy was working on Sunday with the neighbors on Bank Street, looking at landscaping bed. She presented a quick and informal estimate of what material is needed and what the cost would be. A copy is in the Minutes Book. Rob will also be discussing the Bee City requirements with her.

Mayor Taylor: Would like to meet with Tonya and Rob regarding two properties on Charles Street.

Town Attorney Tom Yeager: Announced that the Campbell's have dismissed their appeal. MML conference the end of June, asking that the Town split the cost with the other Towns for his cost to attend the Summer Convention.

Clerk Tonya Lockwood: will not be attending the Easter Egg Hunt, volunteers are needed on that day. Bohemia Manor HS students will be stuffing the eggs for this year's hunt.

Harried Davis: Easter Sunday there will be a Sunrise Service in Pell Gardens.

Meeting the adjourned 8:21pm

Submitted:



D. Valerie Walls
Clerk/Treasurer



Richard L Taylor III
Mayor