Planning & Zoning Fee Schedule

*Non-structural maintenance does not require a permit.

**Level 1 Permit** - $40.00

- Fence
- Siding
- Windows
- Roof
- Demolition
- Steps (less than 6)
- Solar Panels
- Sign

**Level 2 Permit** - $60.00 Plus $0.15/sq. foot (Residential and Institutional), $0.25/sq. foot (Commercial)

- Addition
- Garage/Shed
- Buildings
- Pools
- Deck/Porch
- Paver Patio
- Driveway
- Parking Lot (Institutional and/or Commercial $50.00 plus $0.035/sq. foot)

**Historic Application Fee** - $20.00 Historic Permit Only, No Charge if going to the Planning Commission.

**Category 1 Site Plan Review** - $750.00 (Concept, Preliminary & Final Plan Review)

**Subdivision Plan Review** -

- Up to 3 lots with no public improvements - $1,000.00
- 4 or more lots with public improvements - $2,000.00 for 4 lots, plus $200.00 per additional lot

**Architectural Review Fee (Out of Town)** - $75.00 Plus $0.10 /sq. foot
Board of Appeals- $400.00 Deposit

The actual amount of the fee shall be equal to the Town’s cost for the appeal process. A four-hundred dollar ($400.00) deposit will be required to schedule a Board of Appeals action. This deposit will be applied to costs, including but not limited to, advertising costs and stenographer’s fees. In the event two (2) or more appeals are scheduled at the same session, those filing the appeal(s) shall share the entire cost to the Town of the appeal process on a prorated basis. Should the appeal(s) be granted, the permit shall be issued subsequent to the payment of all required fees.

Stop Work Order Fee- Residential $100.00, Commercial $200.00

Parking Mitigation Fee- $50.00 per space per year

Comprehensive Development Ordinance Book- $100.00

Notes

1. The Planning Commission, Town Council, or Zoning Administrator may require that any additional fees, including but not limited to engineering services, will be the responsibility of the Owner/Applicant. A Development Expense Agreement may be executed prior to processing any application, request, or submittal.

2. Charges for Town Staff in excess of the standard review fee are billed at the rate of $70.00/hour.

3. Upon recommendation of the Zoning Administrator and approval by the Mayor and Council, fees determined to be significantly in excess of the cost to provide the Town’s development review services may be waived in part or in whole.