

Planning Commission Meeting Wednesday, February 2, 2022

Present: Dan Malloy, George Still (Vice Chair), Rick Webster (Chair), Lee Adams, Susan Trentham, Rob Bernstine, Trudy Carter, Bill Staker

Chair Rick Webster called the meeting to order at 6:30 pm , no pledge of Allegiance to the Flag of the United States of America due to Zoom.

Approval of Minutes:

January 5, 2022

Motion: Dan Malloy made a motion, seconded by Trudy Carter to accept the minutes from January 5, 2022, as amended. All in favor, motion carried.

Action Items:

File 2022003 – 605 Second Street - Repair of Steps to Restaurant and Banquet Hall

Footprint will stay the same. Will apply for a County Building Permit. Need to submit a better plot plan.

Motion: Dan Malloy made a motion, seconded by Trudy Carter to approve File 2022003 – 605 Second Street – Repair of Steps to Restaurant and Banquet Hall with the submission of a better plot plan within one week, to reviewed by Rob. Bill, Trudy, Susan, Lee, and Dan in favor, motion carried. George, against. Rick, abstained.

File 2022004 – 401 Second Street - Building Renovation

Squaring off the roofline to add extra headspace to the second story. Would like better drawings showing the interior floor plan of both floors with dimensions, a seating plan and where the grease trap will be. Also, elevation drawings, alley side and the George St. side, with dimensions of the section of additional square footage being added to the second floor to clarify how the roofline will change.

Motion: Bill Staker made a motion, seconded by Dan Malloy to approve File 2022004 – 401 Second Street - Building Renovation with the contingency that he shall submit better drawings showing the interior floor plan of both floors with dimensions, a seating plan and where the grease trap will be. Also, elevation drawings, alley side and George St. side, with dimensions of the section of additional square footage being added to the second floor to clarify how the roofline will change. Additional items to be reviewed by Rob. All in favor, motion carried.

Discussion Items

Required Documents

Tonya submitted some drafts that separated the projects and added the applicable CDO Section. Dan felt some were too long, he will contact Tonya to discuss.

Zoning Administrator Report:

See attached report.

Adjourn:

Motion: George Still made a motion, seconded by Trudy Carter to adjourn the meeting at 7:42 pm. All in favor, motion carried.

Respectfully Submitted,

Tonya Lockwood

Rick Webster, Chair