

# Town of Chesapeake City

## Town Council Meeting Minutes

*Monday, July 11, 2022*

Present: Mayor Rich Taylor, Sarah Ford-Ferrara, Frank Vari, Lee Adams, Todd Greco, Tonya Lockwood (staff), Rob Bernstine (staff), Tom Yeager (attorney)

Absent: Ed O'Hara

Mayor Rich Taylor called the meeting to order at 6:30 pm, followed by the Pledge of Allegiance to the Flag of the United States of America led by our local Boy Scouts.

### Swearing-in Ceremony

Sara Ford-Ferrara and Lee Adams were sworn in by Mayor, Rich Taylor.

### Approval of Minutes:

*June 13, 2022, Meeting*

**Motion:** Frank Vari made a motion, seconded by Todd Greco to accept the minutes from the June 13, 2022, Meeting. Frank V., Lee A., Todd G. in favor, motion carried. Sarah F., abstained.

*June 27, 2022, Workshop/Special Session*

**Motion:** Frank Vari made a motion, seconded by Todd Greco to accept the minutes from the June 27, 2022, Workshop/Special Session. Frank V., Lee A., Todd G. in favor, motion carried. Sarah F., abstained.

*June 27, 2022, Closed Session*

**Motion:** Lee Adams made a motion, seconded by Todd Greco to accept the minutes from the June 27, 2022, Closed Session. Frank V., Lee A., Todd G. in favor, motion carried. Sarah F., abstained.

### Essay Awards:

*Eli Jackson*

Eli read his essay aloud. Mayor, Rich Taylor and Councilmember, Frank Vari presented him a Certificate of Appreciation.

*Ace and Garrett Badur*

Ace and Garrett read their essay aloud. Mayor, Rich Taylor and Councilmember, Frank Vari presented them a Certificate of Appreciation.

### Council Reports:

Lee Adams

Water and Sewer- Rob gave Lee's report, as he attended virtually via Zoom. The WWTP Progress Meeting was held June 19, 2022. We are shooting for August to get the North Side up and running and a few months later for the South Side. The final completion date tentatively remains January 7, 2023. Rob read the WWTP flows for

last month from the County Report (attached). There was 1 violation on the North Side and 2 violations on the South Side in June.

Planning Commission- The Planning Commission met on Wednesday, July 6, 2022, they reviewed and approved 5 applications. 619 Biddle St. – Pole Barn (pending Board of Appeals Approval), 200 Bohemia Ave. - Roof Replacement, 333 Walnut Dr. - Pool Installation, 105 Bohemia Ave. – Demo of 2 Car Garage; Demo, Relocation, and Reconstruction of Accessory Structure; Replacement of Windows, Siding, and Doors of Main House, Replace Roof in needed, Un-enclose the Front Porch. The Zoning Administrator approved 6 applications this month. The Comprehensive Plan Committee has continuing to meet and making great progress.

Sarah Ford-Ferrara

No Report - Newly Elected Councilperson

Todd Greco

Public Safety- Todd read the police report (attached) from Sgt. Black. The State Police were very busy last month. There have been several complaints regarding speeding on Biddle. He spoke with Officer Proctor about this, and they will look to add officers to that location. There were several noise complaints, Ken and Rob did a random noise meter test on Friday, July 8 and there were no violations. There have been several open containers roaming around Town among visitors. We need to send a letter reminding the establishments that we have a no open container policy.

Ed O'Hara

Economic Development and Tourism- Rob reported that the Fireworks were successful again this year!

Frank Vari

Public Works- The First St. Sidewalk project will begin after Labor Day. Frank met with SHA about a 4-way stop sign at Lock and Biddle. They will do a traffic study for the next few months, and they believe it may end with the recommendation that one be installed. There was a sink hole at Second and George that was repaired. We are still waiting for an exact date for the other George Street repairs (ramp to bridge area) to begin. SHA will do an analysis on Rt. 213 to see if the new traffic pattern has been successful in decreasing accidents.

Parks and Rec- They will meet next Tuesday. Next year they will start earlier to plant flowers in several locations. Anna England, Warna Warren, Gail Stevens, and Chris Malloy have done a wonderful job and he would like to thank them! The Lions Club Car Show will be held August 27. There were 125 participants in the June Canal Race. We collected several pounds of food and \$140.00 for the CCEA Food Pantry. Senator Cardin and his wife were in attendance and enjoyed themselves. The Fire Company will again host their Memorial Walk over the bridge on 9/11 at 9:03 am. They will use the proceeds to purchase new oxygen tanks. The CCEA will hold a Memorial Service that day, as well.

Rob Bernstine, Town Manager

Historic District- The Historic District Commission met on Tuesday, June 28, 2022, they reviewed 3 applications. 200 Bohemia Ave – Roof Replacement and 105 Bohemia Ave. – Demo of 2 Car Garage; Demo, Relocation, and Reconstruction of Accessory Structure; Replacement of Windows, Siding, and Doors of Main House, Replace Roof in needed, Un-enclose the Front Porch, were both approved. 401 Second St. – Change

approval of a Metal Roof to an Architectural Shingle Roof. It was denied based upon the following: the entire building renovation came before the Historic Commission at a prior meeting and the metal roof was approved as part of a conceptual plan for the overall look and style of the entire structure.

The Planning Commission would like to see a fee for dumpsters in Town. This could be a Workshop discussion item.

Brian Hunsberger, Treasurer

Finance- Brian read the current balances on the accounts (attached). The monthly financial reports from Wagner (attached) were distributed to Council. Wagner submitted a 3-month engagement letter. We should be able to close out the last fiscal year by the end of July. We have contacted Jim Baxter to conduct the audit once the books are finalized.

Mayor Rich Taylor

Thanks to Town Staff for getting Mr. Turner paid! The next MML Dinner is July 21. We will host in October at Schaefer's Canal House. The entrance fee for Bohemia River State Park is being waived daily at this time.

Action Items:

*Wagner and Associates Engagement Letter*

**Motion:** Todd Greco made a motion, seconded by Frank Vari to approve the Wagner and Associates Engagement Letter. All in favor, motion carried.

*Artesian Contract*

**Motion:** Frank Vari made a motion, seconded by Todd Greco to approve the Artesian Contract All in favor, motion carried.

*Ordinance 2022-001 Amendment to the Critical Area Section of the Comprehensive Development Ordinance*

Introduced 5/9/2022, Public Hearing held 6/13/2022

**Motion:** Lee Adams made a motion, seconded by Todd Greco to approve Ordinance 2022-001 Amendment to the Critical Area Section of the Comprehensive Development Ordinance. All in favor, motion carried.

*Ordinance 2022-002 Updating the Critical Area Map of the Town*

Introduced 5/9/2022, Public Hearing held 6/13/2022

**Motion:** Sarah Ford-Ferrara made a motion, seconded by Todd Greco to approve Ordinance 2022-002 Updating the Critical Area Map of the Town. All in favor, motion carried.

*Ordinance 2022-003 Updating the Floodplain Management Ordinance*

Introduced 5/9/2022, Public Hearing held 6/13/2022

**Motion:** Frank Vari made a motion, seconded by Sarah Ford-Ferrara to approve Updating the Floodplain Management Ordinance. All in favor, motion carried.

Discussion Items:

*Emergency Ordinance 2022-005 Historic District Parking Ordinance*

This is the introduction of Emergency Ordinance 2022-005 Historic District Parking Ordinance. We have several of the permits being given to guests of Air B&B's. That is not the intent of the Resident Parking Permits, so we need to update the Ordinance to reflect the intent. Tom stated we should define the age of a Senior Citizen. Todd suggested 65 and Council agreed. We need to add the sentence "all prior ordinances that are inconsistent with this amendment are repealed to the extent of the inconsistency". We will hold a Public Hearing at the July Workshop.

*Councilperson Assignments*

This is mostly ironed out. Rich will send Tonya a list of the changes.

**Motion:** Todd Greco made a motion, seconded by Sarah Ford-Ferrara to approve the nomination of Frank Vari for Vice President of Council. All in favor, motion carried.

Public Comment:

Christina Dant- She wanted to thank Council for helping the scouts with the essays, build a working relationship with the Town and place flyers at Town Hall.

Council Comments:

Frank V.- Remember to vote!!

Tom Y.- Thank you for your contribution to my participation at the MML Conference.

Rob- Planning Commission is requesting Dumpster fees due to the length of time that the dumpsters are being left on the streets. The PC recommends a daily fee. This could be discussed at the Workshop.

Rich- Thanks to Rob for scheduling the Fireworks. We shouldn't give up on moving it back to the Corp if they are amenable. They aren't visible from the deck at Schaefer's and they are a large contributor to the funding.

Adjourn:

**Motion:** Frank Vari made a motion, seconded by Todd Greco to adjourn the meeting at 8:00 pm. All in favor, motion carried.

Respectfully Submitted,

Tonya Lockwood

Richard L. Taylor, III, Mayor