

## Planning Commission Meeting

Wednesday, November 1, 2023

Present: Dan Malloy, Lee Adams, Rick Webster, Bill Staker, Susan Trentham, Rob Bernstine (staff), Tonya Lockwood (staff)

Absent:

Chair Rick Webster called the meeting to order at 6:30 pm , followed by the pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes:

*October 4, 2023*

**Motion:** Lee Adams made a motion, seconded by Bill Staker to accept the minutes from October 4, 2023.. Lee Adams, Rick Webster, Bill Staker, Susan Trentham in favor, motion carried. Dan Malloy, abstained.

### Action Items:

*Open Seat*

There are currently two open seats following the resignation of George Still and Trudy Carter. We have had 1 applicant thus far, Amber Durand. She was here to answer any questions that the Commission had. One item was a discussion on her recusing herself from any future action items that she has a vested interest in, being a local real estate agent. Tonya has reposted the ad for the remaining seat vacancy. Lee would like the new members to have a discussion with himself, the Mayor and Rob Bernstine explaining how the Commission works.

**Motion:** Bill Staker made a motion, seconded by Dan Malloy to approve sending Amber Durand to Council for appointment to the Planning Commission. All in favor, motion carried.

### Discussion Items

The Comprehensive Plan Committee has been working on defining density. There are many factors that go into this for all the parts of the Town. They are hoping to have a rough draft for the commission by the end of the year.

### Zoning Administrator Report:

Report was distributed to the Commission.

### Adjourn:

**Motion:** Bill Staker made a motion, seconded by Lee Adams to adjourn the meeting at 6:48 pm. All in favor, motion carried.

Respectfully Submitted,

Tonya Lockwood

Rick Webster, Chair