

Town Council Workshop Minutes

Monday, July 22, 2024

Present: Mayor Rich Taylor, Hunter Dann, Frank Vari, Lee Adams, Tonya Lockwood (staff), Rob Bernstine (staff), Tom Yeager (attorney)

Absent: Sarah Ford-Ferrara, Ed O'Hara

Mayor Rich Taylor called the meeting to order at 6:32 pm, followed by the Pledge of Allegiance to the Flag of the United States of America.

Special Session:

Motion: Lee Adams made a motion, seconded by Hunter Dann to enter the Special Session. All in favor, motion carried.

Action Items:

Artesian Contract

Annual contract for services they provide, such as utility mark outs, the Consumer Confidence Reports, monthly reports, etc. There is an approximate 4% increase.

Motion: Lee Adams made a motion, seconded by Hunter Dann to approve the FY 2025 Artesian Contract. All in favor, motion carried.

Resolution 2024-005 – Appointing the Heads of Offices, Departments, and Agencies

All appointments are the same as last year.

Motion: Frank Vari made a motion, seconded by Lee Adams to approve Resolution 2024-005 – Appointing the Heads of Offices, Departments, and Agencies. All in favor, motion carried.

Staff Salaries/Contracts

4% increase for all staff, including Town Manager, Rob Bernstine. The Town Manager contract is for 4 years, with an out for each party should either want to depart the position.

Motion: Lee Adams made a motion, seconded by Frank Vari to approve the staff salary increase of 4% for FY 2025. All in favor, motion carried.

Motion: Lee Adams made a motion, seconded by Hunter Dann to approve the 4-year contract for Town Manager, Rob Bernstine. All in favor, motion carried.

Removal of Trees on Union Street

We have a bid from Heartwood to remove three dead/damaged trees from Union Street for \$9,800.00. The trees are dead and could possibly damage private property in the area.

Motion: Frank Vari made a motion, seconded by Hunter Dann to approve the bid to remove trees on Union Street from Heartwood for \$9,800.00. All in favor, motion carried.

Request to waive Ready to Serve Fee at 152 Basil Ave

This property, which has a connection to our services, has burned down. The property owner is requesting the ready to serve fee be waived until they decide what they want to do with the property. We have not received a letter yet, so the council will wait to decide until Rob receives the request in writing. The letter should include the length of time that it will be waived.

No Motion Made

Discussion Items:

- *Introduction of Ordinance 2024-002 – To repeal §151 Article II – Parking in the Historic District (Ordinance 2022-005)*

Rich read the summary and officially introduced Ordinance 2024-002 and a public hearing will be held at the August Meeting on Monday, August 12, 2024.

Public Comment:

None.

Mayor and Council Comments:

Frank – Awards for Recycling are on August 26th, which is the same date as our Workshop.

Tom – Will be attending MACo in August.

Hunter – The Red Lot Ramp is eroding and needs to be fixed ASAP.

Adjourn:

Motion: Frank Vari made a motion, seconded by Lee Adams to adjourn the Special Session at 7:05 pm. All in favor, motion carried.

**An audio recording of this meeting is available upon request.*

Respectfully Submitted,

Tonya Lockwood

Richard L. Taylor, III, Mayor