

Planning Commission Meeting

Wednesday, August 7, 2024

Present: Rick Webster, Dan Malloy, Susan Trentham, Amber Durand, Vicki Lowman-Griffith, Tonya Lockwood, Rob Bernstine

Absent: Bill Staker, Lee Adams

Chair Rick Webster called the meeting to order at 6:30 pm , followed by the pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes:

July 3, 2024

Motion Lee Adams made a motion, seconded by Susan Trentham to approve the minutes from the July 3, 2024 Meeting. All in favor, motion carried.

Action Items:

File 2024-020 – 205 Bohemia Ave – Second Story and Rear Addition

Liz Porter, the owner of the property, was here to discuss the project. The project will need a few variances for the new additions to the structure. Variances needed are for the side and rear yard setbacks and the building coverage.

Motion: Dan Malloy made a motion, seconded by Amber Durand to approve File 2024-020 – 205 Bohemia Ave – Second Story and Rear Addition, pending approval from the Board of Appeals for the following variances, side and rear yard setbacks and building coverage. All in favor, motion carried.

Motion: Dan Malloy made a motion, seconded by Susan Trentham to approve sending a letter of recommendation for approval to the Board of Appeals. All in favor, motion carried.

File 2024-021 – 227 Bank St – Add Spiral Staircase

Steve Kunkel, the owner of the property, was here to discuss the project. This project will need a variance for the side yard setback. Owner stated there will be no kitchen on the second floor, it is an office space and not a second dwelling unit.

Motion: Dan Malloy made a motion, seconded by Amber Durand to approve File 2024-021 – 227 Bank Street – Add Spiral Staircase pending approval from the Board of Appeals for a side yard setback variance, and with the understanding that there will be no kitchen added to the second floor. All in favor, motion carried.

Motion: Dan Malloy made a motion, seconded by Amber Durand to approve sending a letter of recommendation for approval to the Board of Appeals. All in favor, motion carried.

Discussion Items

Zoning Administrator Report:

Report was distributed to the Commission.

Adjourn:

Motion: Amber Durand made a motion, seconded by Susan Trentham to adjourn the meeting at 7:10 pm. All in favor, motion carried.

**An audio recording of this meeting is available upon request.*

Respectfully Submitted,

Tonya Lockwood

Rick Webster, Chair